



Irvington Elementary School Pandemic Handbook



IES Pandemic Handbook



Purpose

The purpose of this handbook is to provide guidance for all IES students, parents/guardians, teachers, staff, and community members during a time of pandemic social distancing restrictions.



Arrival

When students arrive at school, all students will go straight to their classroom. Every student must wear a mask into the school and keep it on until they have had their temperature taken. School will start at 7:40 A.M. Any student arriving after 7:40 must be accompanied by a parent or guardian to the office to obtain a late pass before they can be admitted to class and will be counted as tardy. Every parent or guardian must also wear a mask into the school and have their temperature taken.

Breakfasts and Lunches

Students will be eating breakfasts and lunches in their classroom during this time of pandemic social distancing restrictions. Student breakfasts and lunches will be delivered to their classroom.



Checkout

For the safety of all students, parents and visitors must wear masks upon entering the building. Parents or guardians must follow check-out procedures in the office if early pick up becomes absolutely necessary.

Cleaning and Sanitation

Deep cleaning of all areas of the building will be a top priority. We will schedule regular cleaning of all major contact areas during school arrival, core subject transition times, before lunch, after lunch, before special area classes, after special area classes, and after school dismissal. Sanitation and cleanliness will be a top priority for our school.

Daily Temperature Checks



Temperature checks will be completed when students and staff arrive at school. There will be documentation of any students and/or staff having a fever. A student will be considered to have a fever if their temperature is at or exceeds 100.4° F. Face masks/coverings will be worn until temperature checks have been completed.

Dismissal

Parents desiring to pick up their children in the afternoon will need a car rider tag to avoid having to come into the office. New tag numbers will be issued at the beginning of the school year. Parents wishing to pick their children up before dismissal time should sign them out in the office. Students riding the bus home will be released by intercom as buses arrive.

Drinking Water

Water fountains will be closed. Students and staff will need a reusable water bottle for drinking. Water bottles will need to be clear and contain only water. The school will provide one water bottle for each student. Additional water bottles may be purchased if a student misplaces his/hers. Students will be allowed to have water bottles in class and on the school bus.



Extracurricular Activities

Extracurricular activities such as basketball, cheerleading, dance, archery, academic team, STLP, and many more will be restricted to CDC guidelines. More guidance will be forthcoming about extracurricular activities.

Face Masks/Coverings

Face masks/coverings must be worn anytime social distancing restrictions are not possible. Face masks/coverings will be worn when students are utilizing school transportation, hallways, restrooms, or times of transition.



Field Trips

Field Trips will be restricted to CDC guidelines. More guidance will be forthcoming about field trips.

Handwashing



Students will be strongly encouraged to wash their hands throughout the school day. Students will be instructed to wash their hands with soap and water for at least 20 seconds. We would ask that students also wash their hands when leaving home and upon arrival at home from school.

Plans for Sickness

Any student who has a temperature will be placed in an isolated room (Nurse's Station) while waiting to be picked up. Parents will be contacted for student pick-up. Also, the school will contact the district nurse for guidance. More guidance will be forthcoming about plans for student sickness.

Recess, Physical Education, and Movement Breaks



Students will receive recess time every day at school. During a time of pandemic restrictions, students will not be permitted to use playground equipment. However, teachers and staff will intentionally schedule a minimum of 60 minutes of movement breaks and physical activity. Students will be able to have physical education classes in the gymnasium, but all students will remain six feet apart and utilize individual equipment.

Special Area Classes and Related Arts

Students will still have the opportunity to have Special Area Classes and Related Arts classes like Music, Art, STEAM, Science Lab, and Physical Education. Special area classes and related arts classes will be conducted in homeroom classrooms. Physical Education will still take place in the gymnasium with social distancing restrictions in place.



Transportation

Car Rider

During a time of pandemic social distancing restrictions and for the safety of our students and staff, all students must wear masks upon leaving or entering the



school building. When arriving at school, students must continue to wear masks until their temperature has been taken in the classroom. When being dismissed, students must continue to wear masks until entering their parent or guardian's vehicle.

Bus Rider



During a time of pandemic social distancing restrictions and for the safety of our students and staff, all students must wear masks when getting on the bus and keep them on until their temperature has been taken in the classroom.

Virtual School

Some students may not be able to return to a traditional setting, or some families may feel it is unsafe to return to in-person school. Breckinridge County Schools will be providing a virtual school option in the platform of the Breckinridge County Schools Elementary Virtual Academy. The purpose of the Breckinridge County Schools Elementary Virtual Academy is to provide an opportunity for students to receive a quality elementary school education through a non-traditional avenue. BCSEVA has the ability to serve any kind of student; from gifted and talented students to students struggling to grasp grade level skills and content. We do not focus on labels. We focus on challenging our students with a rigorous, individualized learning environment that meets their needs and allows them to meet grade level requirements in a virtual environment.



Visitors and Volunteers

IES visitors and volunteers are normally welcome to visit and volunteer at IES, but during a time of pandemic social distancing restrictions, for the safety of our students and staff, we must limit contact. Therefore, volunteers and visitors will not be permitted during a time of pandemic social distancing restrictions.